

Position advertisement

Position: **Accountant**

Date prepared: **July 2021**

We are seeking a self-directed, authentic and focused accountant to join our Sydney office, you will work alongside highly experienced advisors to assist them in providing business advisory and accounting advice to clients. You will have a knowledge of tax compliance, accounting skills and problem-solving abilities.

PrincipleFocus is a regional accounting & advisory business that has a big vision, for ourselves and for our clients. We listen, develop possibilities, focus on outcomes and inspire growth - growth in profits, growth in business and growth in people. PrincipleFocus differs from other accounting firms, in that we deliver outcomes and value, focusing on developing client relationships and partnering with our clients to achieve their personal aspirations & goals.

Our clients are regionally based families, largely comprising 'proactive & dynamic' individuals involved in agribusiness and investment (HNW), all looking to develop and grow. To achieve that vision our team must also grow - in excellence and innovation, through our collective and varied experiences and our knowledge; and now in size, to meet a growing demand for our services. We offer;

- Genuine client focus & client management role.
- Broad range of services & specialist opportunities.
- A commitment to outcomes, value, learning and excellence.
- Vibrant, innovative, team culture.
- Great workplace flexibility.

Reporting directly to a Client Manager / Senior Accountant, your role will be to:

- Develop and maintain excellent support and communication with clients. We cannot over communicate.
- Identify opportunities to add value for clients and for PrincipleFocus.
- Work collaboratively with the team, to support each other and to grow and advance our business.
- Support clients with a range of other compliance obligations.
- Assist in preparing financial statements and tax returns for companies, partnerships, trusts and Individual tax returns, work papers and management reports.
- Utilise your strong Excel skills and practical experience with cloud accounting products including payroll.
- Ensure jobs are completed effectively by meeting technical standards and deadlines.
- Liaise with other Government bodies on client matters.



Essential skills:

- A team player, energetic and possessing a good sense of humour & authenticity.
- A high standard of excellence in all work – because you cannot imagine doing it any other way.
- Dedicated, with strong work ethic, and willingness to attempt difficult tasks and sort out issues relevant to the task.
- Sound written and verbal communication skills.
- Problem solving skills.
- Demonstrated skills in workflow management, prioritization and organisation.
- Completed Tertiary qualifications in accounting with 1-3 years' experience in a professional accounting environment.
- Experience with mainstream accounting programs & accounting practice management software.
- Demonstrated experience in Microsoft Office applications and Xero.
- A minimum of 2-3 years of experience in taxation in a Public Practice Accounting environment.
- Completed or commenced CA or CPA qualifications
- In-depth analytical skills
- Excellent attention to detail

Your opportunity:

You will be an integral part of a high performing and professional team, in a people focused business. We believe and are motivated by support for each other, service to clients, and “making a difference”.

An attractive remuneration package is on offer for the right candidate.

To apply, please submit your resume and a cover letter outlining what you will bring to the position to pf@principlefocus.com.au.